

ARIZONA DEPARTMENT OF EDUCATION

Lisa Graham Keegan
Superintendent of
Public Instruction



STATE OF ARIZONA

School Finance
1535 West Jefferson
Phoenix, Arizona 85007
(602)-542-5695
(602)-542-3099 fax

SCHOOL FINANCE MEMORANDUM 00-021

TO: Charter School Administrators, Directors, Principals

FROM: Kristen Jordison

DATE: November 8, 1999

SUBJECT: NOVEMBER 15, 1999 Basic calculations for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

Enclosed you will find the NOVEMBER 15, 1999 apportionment reports for your charter school. These reports reflect data used to calculate the FY 1999-2000 Equalization Base/Assistance. The November reports are based on the September 24, 1999 estimated student counts submitted to the Department of Education by your charter school.

The December 15, 1999 payment will be based on the September 24, 1999 estimated counts or, if applicable, your 40th day Average Daily Membership (ADM). **Remember your 40th day ADM reports must be received by School Finance no later than 12 days after your 40th day in session or your payment may be in jeopardy.** If you have any questions regarding ADM please contact Rose Whelihan at (602) 542-8240 or e-mail her at rwhelih@mail1.ade.state.az.us.

In the near future I will not be mailing hard copies of these reports as they are and will be available on the Department's web site (<http://www.ade.state.az.us/schoolfinance/Districts>) as a PDF file. If you need help finding the site please contact me at the number below.

If you have any concerns please do not hesitate to call me at (602) 542-8249 or e-mail kjordis@mail1.ade.state.az.us.

Enclosures

November 8, 1999